



Believe Achieve Succeed

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# Thamesview SCHOOL

with Business and Enterprise status

Interim Headteacher:  
Mr Ben Streets BA NPQH

November 2018

Dear Parents/Carers

Re: **YEAR 11 PARENTS' EVENING – WEDNESDAY 5<sup>th</sup> DECEMBER 2018 FROM 4.00PM – 7.00PM**

We would like to invite you to come into school on Wednesday 5<sup>th</sup> December 2018 between the times of 4.00pm and 7.00pm to meet with your son's/daughter's individual subject teachers to discuss their progress. We feel this is a very valuable opportunity to look at progress made so far in Year 11 and discuss ways to raise achievement further.

The school now uses a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Appointments can be made from 6am on 5<sup>th</sup> November 2018 and will close at 6am on 5<sup>th</sup> December 2018. Should you wish to make any changes after this date please contact the school office.

Please visit <https://thamesview.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

**EXAMPLE**

Student's First Name: Stephen  
Student's Surname: Smith  
(Date of Birth): 26/11/2004

On the date of the parents' evening please report to the desk in the Main Entrance in order that we can tick off your name and you will be given your child's tracking report. Should you require any further information please do not hesitate to contact me.

Yours sincerely

**Mrs H Profitt**  
**Head Of Year 11**



# Parents' Guide for Booking Appointments

Browse to <https://thamesview.parentseveningsystem.co.uk/>

**Thamesview**

### Parents' Evening System

Welcome to the Thamesview parents' evening booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

**Your Details**

Title: Mr | First Name: John | Surname: Smith

Email Address: jsmith2012@yahoo.co.uk | Confirm Email Address: jsmith2012@yahoo.co.uk

**Child's Details**

First Name: Stephen | Surname: Smith | DoB (dd/mm/yyyy): 26/11/2004

[Login & Continue](#)

[Administrator Login](#)

[Teacher Login](#)

## Step 1: Login

Please fill out all the details on the page. A confirmation of your appointments will be emailed to you and we may use the phone number to contact you.

Please use your child's "preferred" forename that matches our records (no abbreviations).

Date of birth – eg: 26/11/2004

Select a parents' evening to add appointments:

**Parents' Evening**

This parents' evening is for all pupils. Please enter the school via the main entrance and follow the signs for the Main Hall where this evening is taking place. Parking is available in the main school car park.

[Continue](#)

Date: 24/01/2013 | Time: 16:00 - 20:30

## Step 2: Select Parents' Evening

Click the green tick to select the parents' evening you want to make appointments for.

**Choose Teachers**

Ben's teachers are listed below. If you don't wish to see a teacher, deselect them by clicking on the tick. To remove a teacher, click their name to deselect them. Add any other teachers you wish to see for

- Mr J Atkinson - English
- Ms J Estaphan - French
- Mr C Hughes - Res Materials
- Mr K Jacobs - Geography
- Mr M Lubbock - Class 9A
- Dr R Mcnamara - French
- Dr R Mcnamara - German
- Dr S Miandad - Science
- Mrs D Mumford - Mathematics
- Mr V Stockill - PSE
- Miss J Young - Physical Ed

[Continue to Book Appointments](#) [Cancel](#)

## Step 3: Choose Teachers

Your children's teachers will appear. Ensure the teachers you wish to see are selected in green. If you do not wish to see a teacher, click on their name to de-select them.

Click on the Continue button to proceed.

Please note there is a minimum time between appointments of 5 mins. This is to ensure you arrive at your next appointment.

Time	Mr J Atkinson - English (E5)	Mr A Gray - French (L2)	Mr A Pinkney - Geography (H5)	Mr K Jacobs - History (H6)	Mrs L Vernon - Mathematics (M4)
16:00	Book	Book	Book	Book	Book
16:05	Book	Book	Book	Book	Book
16:10	Book	Book	Book	Book	Book
16:15	Book	Book	Book	Book	Book
16:20	Book	Book	Book	Book	Book
16:25	Book	Book	Book	Book	Book
16:30	Book	Book	Book	Book	Book
16:35	Book	Book	Book	Book	Book
16:40	Book	Book	Book	Book	Book
16:45	Book	Book	Book	Book	Book
16:50	Book	Book	Book	Book	Book
16:55	Book	Book	Book	Book	Book
17:00	Book	Book	Book	Book	Book

**Confirm & Add Message**

Optionally add a message for **Mr J Atkinson** (English) for your appointment at **16:30**:

I would like to discuss how Sarah's can improve on her recent test results.

65 characters left

[Add Appointment](#) [Cancel](#)

## Step 4: Book Appointments

Click 'Book' to make your appointment with the teacher for the time you wish. Optionally enter a short note to the teacher to help structure the appointment. Repeat this for all the teachers you wish to see.

After you have finished making appointments, click on "click here" in the yellow box at the top of the page to send the confirmation email.

**All Finished!**

Your appointments have been saved and an email has been sent confirming your appointments.

**Changed Your Mind?**

To change an appointment click on the red cross beside your child's name for the relevant teacher. Be sure

**What's Next?**

[View/Print Appointments](#) [Send Feedback](#) [Logout](#)

## Step 5: Finished

You will receive an email confirmation of your appointments. Please print this out and bring with you to the parents' evening.

**Home** | **Appointments**

**Print Appointments**

Select Evening: Parents' Evening 24/01/2013

**Your Appointments**

Time	Teacher
16:00	
16:05	
16:10	
16:15	
16:20	Mr A Pinkney - Geography (H5)
16:25	
16:30	Mr J Atkinson - English (E5)
16:35	
16:40	Mr A Gray - French (L2)
16:45	
16:50	Mr K Jacobs - History (H6)
16:55	
17:00	Mrs L Vernon - Mathematics (M4)
17:05	
17:10	
17:15	
17:20	
17:25	

[Add/Edit/Delete](#)

## Viewing/Editing/Printing Appointments

You can also view and print your appointments online by clicking the "Appointments" tab. Please bring a print out of your appointment times to the parents' evening.

You can change your appointments by clicking on "Add/Edit/Delete Appointments". There is a link at the bottom of the confirmation email which logs you back into the system.

Wednesday 5<sup>th</sup> December 2018

YEAR 11 PARENTS' EVENING  
Consultation layout

**Downstairs in Enterprise:**

<u>ENTERPRISE</u> <u>Room 1</u> PE/Business	<u>ENTERPRISE</u> <u>Room 2</u> Maths	<u>ENTERPRISE</u> <u>Room 3</u> Creative Arts/Vocational	<u>ENTERPRISE</u> <u>Room 4</u> ICT/Food/D&T
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**Downstairs in Endeavour and Challenger:**

<u>CHALLENGER</u> <u>Library</u> Humanities & Psychology	<u>ENDEAVOUR</u> <u>Room 3 - MFL</u>	<u>ENDEAVOUR</u> <u>Room 1</u> English	<u>SCIENCE POD 1</u> Science
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