



Believe Achieve Succeed

SCHOOL: THAMESVIEW SCHOOL
JOB TITLE: Qualified Teacher
REPORT TO: Learning Community team member

PURPOSE: *To carry out the duties of the teacher in accordance with the Teachers' Pay and Conditions Document and other relevant statutory provisions. To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students, incorporating the national curriculum requirements and in line with the curriculum policies of the school. To facilitate, support and monitor the overall progress and development of designated groups of students to ensure everyone achieves their potential.*

Responsibilities/Accountabilities include:

Teaching & Learning

1. To ensure a high quality learning experience for students, which meets good internal and external quality standards.
2. To fulfil all the Teachers' Standards (2012)
3. To use a variety of delivery methods appropriate to students' learning styles and the varying demands of curriculum.
4. To provide a positive, conducive and safe learning environment, and encourage high standards in punctuality
5. To set high expectations for students' behaviour and maintain a good standard of discipline through well focused teaching.
6. To make effective use of planning, preparation and assessment time (PPA) to plan lessons thoroughly in advance, to record outcomes and to compare and review the performance of students with colleagues as appropriate.
7. To plan all lessons, differentiating work and materials to meet the educational needs of the students' and students' different abilities. This includes due recognition to provide challenge to all students / students including those on the Gifted and Talented Register and those on the Special Educational Needs Roll.
8. To use the principles of Assessment for Learning to inform lesson planning.
9. To follow the school marking and feedback policy.
10. To ensure that the development of literacy, numeracy, citizenship and enterprise is included, where appropriate, in lesson planning and delivery.

Monitoring & Progress

1. To contribute to the development of the subject curriculum and take on some strategy development areas of the Community/Subject Improvement Plan(s) as part of professional development.
2. To assist with the assessment, recording and reporting on the attendance, progress, development and attainment of assigned students
3. To monitor and evaluate learning within that subject in line with the school's monitoring cycle.
4. To collate and analyse information relating to the standards achieved in your classes for presentation to your line manager.
5. To seek out support from key staff on the content and delivery of any aspects of the school that you need guidance (behaviour, policies, teaching and learning, tracking, etc).
6. Monitor the completion of coursework undertaken by all your teaching groups.

General Requirements

1. To attend Parents' Evenings, log accurate data on all your class students in the reviewing and reporting to parents' processes.
2. Maintaining and develop up-to-date knowledge in the subject(s) you teach.
3. To adhere to the school's procedures to register accurately and codify attendance and absence, and to complete class registers on time electronically for all groups taught.
4. To communicate effectively with parents of students and with persons or bodies outside the school who are concerned with the welfare of students, after consultation with appropriate staff
5. To support and contribute to the school's responsibility for safeguarding children.
6. To contribute to the personal, social, health, citizenship and enterprise education of students according to school policy.
7. To actively engage in performance management.
8. Work with LSAs and other support colleagues to jointly plan, prepare, implement, mark and assess your curriculum lesson appropriate to the needs of the children.
9. Attend all appropriate staff training, parents evenings and other directed time events.
10. Participate in school self-evaluation activities.
11. Use data to track the performance of individuals and groups in order set appropriate targets for achievement.
12. To promote inclusive classroom practice.
13. To ensure your learning spaces contain stimulating, engaging and student contributed displays.
14. To contribute to the school's extra-curricular programme.
15. Set appropriate cover work in the event of your absence.
16. To play a full part in the life of the school community, and support its ethos
17. To follow and actively promote the school's policies
18. To actively pursue own personal and professional development

Key competencies required:

- To ensure teaching is always good or better.
- Demonstrate a personal acceptance of change and actively engage in the process.
- Be able to manage time effectively and meet all deadlines set.
- Willing to take on board new initiatives and apply oneself with full commitment to any initiative undertaken.
- Contribute to the positive Community/Subject team spirit and demonstrate respect to all staff members.

The ability to converse at ease with members of the public and provide advice in accurate spoken English is essential for the post.

Additional Duties:

The conditions of Employment for School Teachers specify the general professional duties of teachers.

Notes:

1. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the post-holder must have regard to the Teachers' conditions of Employment.
2. This job description is not necessarily a comprehensive description of the post. It may be reviewed once a year and it may be subject to modification or amendment at any time after consultation with the post-holder in order to ensure the smooth running of the school.